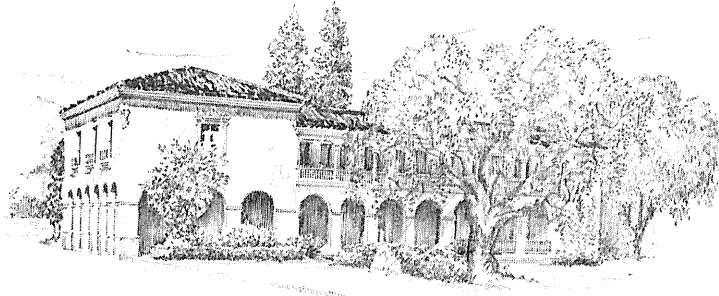


# City of Santa Barbara

OFFICE OF THE CITY CLERK



P.O. DRAWER P-P 93102  
TELEPHONE: (805) 963-0611

## California

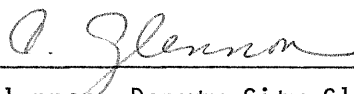
STATE OF CALIFORNIA           )  
COUNTY OF SANTA BARBARA   )  
CITY OF SANTA BARBARA       )

I, RICHARD D. THOMAS, CITY CLERK IN AND FOR THE CITY OF SANTA BARBARA, DO  
HEREBY CERTIFY the following action of the City Council of the City of Santa  
Barbara:

At its meeting of January 9, 1979, the City Council concurred in the recommen-  
dation of the City Administrator, dated January 4, 1979, and took the following  
actions: approved movement of the Office of Emergency Services from the base-  
ment of City Hall to the old archives area of the Police Department; appropriated  
\$24,700 from the Appropriated Reserve of the General Fund to refurbish the  
archives area and equipment for Emergency Services activities; and approved, in  
concept, the establishment of a part-time position of Coordinator of Emergency  
Services.

DATED: January 24, 1979

(SEAL)

  
\_\_\_\_\_  
C. Glennon, Deputy City Clerk for  
RICHARD D. THOMAS, CITY CLERK  
CITY OF SANTA BARBARA

Page 2  
Emergency Operations Center  
January 4, 1979

The City's Office of Emergency Services (OES) has previously been located in the basement of City Hall. This area has been inadequate for command and control activities of the Emergency Operations Center during actual emergencies. During period of non-emergencies, routine OES activities have utilized space in City Hall that could be more appropriately used for other City requirements. It is desirable that the space in City Hall previously utilized for OES activities be made available for other City requirements.

The Public Safety Combined Communications Center at the Police Department was designed to incorporate a liaison console for the Office of Emergency Services. Dissemination of emergency information from this liaison console to the Emergency Operations Center and the consequent coordination of operating policy and decision making can best be accomplished when the Emergency Operating Center and the Combined Communications Center are in close proximity (not dependent upon radio or telephone line communications).

To recover the space in City Hall previously identified for Office of Emergency Services activities, and to increase the effectiveness of control and coordination during emergencies, plans have been developed to refurbish the old archives area in the basement of the Police Department. (These plans will be presented during the City Council meeting on January 9, 1979.) This area was previously surveyed and rated with a protection factor higher than that required for Emergency Operations Center by the State Office of Emergency Services. Consequently, the cost of refurbishing this area is considerably less than if the EOC were moved to a location that required modifications to reach an acceptable protection factor rating.

The Position Control Resolution for the 1978-79 fiscal year included the combined position of Communications Supervisor/Coordinator of Emergency Services. Through the first six months operation of the Combined Communications Center, it has become apparent that the two activities require different experience backgrounds and different levels of supervision/planning ability.

The Communications Supervisor's activities have required full time commitment. Consequently the majority of the duties of the Office of Emergency Services have been neglected. The re-establishment of the part-time position of Coordinator of Emergency Services will enable the duties involved in the Office of Emergency Services to be performed. Since the functions of this position will be limited to Emergency Services, 50% of the costs involved will be supported by the State Office of Emergency Services.

Funds for this position for the remaining portion of the fiscal year, if required, are available in the budget for Office of Emergency Services activities. No supplemental appropriation is required.



CITY OF SANTA BARBARA  
COUNCIL AGENDA REPORT

JAN 9 1979 #31

DATE: January 4, 1979  
TO: Mayor and Councilmembers  
FROM: Richard D. Thomas, City Administrator *RT*  
SUBJECT: EMERGENCY OPERATIONS CENTER

RECOMMENDATION:

1. That City Council approve the movement of the Office of Emergency Services from the basement of City Hall to the old archives area of the Police Department, and that \$24,700 be appropriated from the Appropriated Reserve of the General Fund to refurbish the archives area for Emergency Services activities and equip.
2. That City Council approve, in concept, the establishment of a part-time position of Coordinator of Emergency Services.

Page 1 of 2

PREPARED BY: Richard D. Thomas, City Administrator  
L. Reed, Business Manager of Police Department

REVIEWED BY: *OK* Finance \_\_\_\_\_ Attorney \_\_\_\_\_ Personnel *RT*

DVICE OF COUNCIL ACTION DIRECTED TO: \_\_\_\_\_

CTION OF COUNCIL: ☒ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Hearing Set \_\_\_\_\_  
Continued to \_\_\_\_\_ Adopted/Executed \_\_\_\_\_ (Res/Ord/Contract)  
Other: Concurred with recommendations

DIRECTIONS OF ADMINISTRATOR: \_\_\_\_\_ Prepare documents \_\_\_\_\_ Implement as approved  
\_\_\_\_\_ Prepare for further Council action on \_\_\_\_\_  
\_\_\_\_\_ Prepare Progress Report by \_\_\_\_\_  
Other \_\_\_\_\_

MENTS: \_\_\_\_\_

DATE	JAN 9 1979
AGENDA ITEM NO.	31







